



Discovery Charter School

Governing Board Meeting Minutes January 12, 2016

The following are the minutes from the Governing Board Meeting of Discovery Charter School held Tuesday, January 12, 2016, at 6:00pm at our Mesa Vista Campus.

1. Call to Order
Heidi Ongbongan, President, called the meeting to order January 12, 2016 at 6:04pm.
2. Roll Call/Establishment of a Quorum (ACTION ITEM)
Heidi Ongbongan, Steve Weaver (via Google Hangout), Megan Hubble, Carol Hutchison, Edna Tondevold and Glen Smallman present. A quorum was established.
3. Flag Salute/Pledge of Allegiance
The flag salute/ pledge was performed
4. Recite School Motto
Board member Edna Tondevold recited the school motto: *Discovery Charter School's mission is to promote a safe, nurturing environment, which fosters student success through community involvement, progressive educational practices, and innovative use of technology.*
5. Adoption of Agenda (ACTION ITEM)
Carol Hutchison moved to approve the agenda with the deletion of item number 13, Crisis Management plan. Edna Tondevold seconded the agenda as amended. All in favor.
6. Approval of minutes from the October 20, 2015 Governing Board Meeting (ACTION ITEM)
Edna Tondevold moved to approve the meeting minutes from the October 20, 2015 board meeting. Carol Hutchison seconded. All in favor.

REPORTS (The non-action general items to be discussed are listed, but not limited to, these items):

7. Administration Report – Clark Price
 - i. Staff Development/Staff Mentoring –
 1. The first round of evaluations are done and several trainings have been created and developed from needs that were discussed in the evaluation process. Jessica Kritzler is doing more Kaegan, Bianca Rivera is doing some Broadway training. Acker, Story, Kettleson, Reyes and Haddad are going to the National Charter School Convention. We are sending three teachers to High Tech High, Owens, Kettleson and Haddad. It is project based and technology. Suhr is doing some math training. Anderson is doing a program where you build a guitar. There is some other training going on, these are just some targeted things that came up.
 - ii. Curriculum
 1. We have been making steps this year towards school wide consistency, without eliminating creativity. There is just more people on the same page.
 - iii. Policy and Procedure Development/Review
 1. We will be reviewing the school performance plan later in the meeting and will discuss this section during the action item.
 - iv. Staff Evaluations/Staffing Changes/Updates
 1. The next round of evaluations will take place in February, and the final evaluations in April as well as contract negotiations for next year.
 - v. Technology Status Update/Tech Policies/Tech Plan
 1. At the Mesa Vista campus Ramil Malabago has started a new technology program and has a long term plan put together to work tech with the kids. We will continue

to buy new types of technology and give kids the opportunity to learn to use it. At Hillpointe we have ordered a Car-V machine that Amanda Kettleson will be adding to the program. It will make some pretty intricate items. We are looking to the community for more resources. It carves wood.

- vi. Other Items As Needed -None
- 8. Office Manager – DeAnna McBrayer
 - i. Compliance Reports/State Coordination Items
 - 1. We are in good standing with our compliance reports.
 - ii. Enrollment Status/Current Interest
 - 1. Open enrollment for 2016-2017 begins February 12 at 8:00 am. We have already had a lot of interest. If we are only able to offer full day kindergarten we will be able to accept less new students this year. We have has lots of calls, visits and interest.
 - iii. Other Items As Needed
- 9. Financial Officer – Kristen Diasparra
 - i. Budget Review –
 - 1. Audit was reviewed and discussed. There were no problems with the audit. The audit has breakdowns and analysis of what was spent.
 - ii. DSA Funding Status/Updates
 - 1. There have been a few slight changes with the DSA and how they do the funding, but not enough to affect the budget.
 - iii. Other Items As Needed
- 10. Parent Liaison – Angie Story
 - i. General School Development/Parent Interaction
 - 1. Since the last meeting, we have held fall festivals, multi cultural events, two musical plays and other events. We are keeping the website updated and hold weekly meetings for parents.
 - ii. Fundraising/Community Involvement Status
 - 1. The Art Gala is coming up on February 20th at the Container Park. They are letting us be there for free and we will have full use of their stage. There will be more dates and more activities coming up next time.
 - iii. Other Items As Needed

UNFINISHED BUSINESS:

- 11. None

NEW BUSINESS:

- 12. Review and possible approval for the 2015-2016 School Performance Plan: Submit the annual School Performance Plan. NRS 385.357. (ACTION ITEM)

Clark Price: You should have it in front of you. It is geared towards testing and testing results. Page two was the testing results from our school. 11-12 we were evaluated on about 10 kids. We were able to earn very few points. They agreed it wasn't a very fair way to rank our school. Every year since that we have shown improvement. With the increases each year, we are in good standing. With the hold on the results on this last year, we are essentially setting a goal of 70% or about on all test areas as our target for Math, Science and English Language arts.

As far as ways of doing that, it is through consistency. Making sure everyone is exposed to what they are going to be tested on. How we do it is to remain creative, not getting on a computer and practicing test taking. Our kids may be a little bit ahead of the curve, because they do get daily computer usage. Our kids are pretty savvy with technology.

The other goal targeted toward this is to improve our RTI process, where we identify students who need extra help – to identify that they are lagging. With our small numbers, we can be very aware of what skills our kids

do or don't have. And then address them through tutoring or other helps. We have tutors that come in and work with 20-30 kids a week. We are being very aggressive on that. We should do it, regardless of funding. It is just a good idea.

Enda Tondevold moved to approve the School Performance Plan, Carol Hutchison seconded it – unanimous.

- ~~13. Review and possible approval of the 2015-2016 Crisis Response Management Plan (as required by NRS requirements.) (ACTION ITEM)~~
14. Review and possible approval of 2015-2016 Capital Improvement Plan (as required by NRS requirements.) (ACTION ITEM)

Kristen Diasparra – at this point in time, there are not projected plans for Capitol Improvement. Megan Hubble asked was the grass considered a capitol improvement. Clark responded that it was done by the Landlord as part of the lease negotiation.

Carol Hutchison moved to approve the Capitol improvement plan, Glen Smallman seconded. All in favor.

15. Review of 2015-2016 Immunization Certification (as required by NRS requirements.)

DeAnna McBrayer – reviewed report. We turn in a percentage, 99% fully compliant immunization rate. We are working with the handful of kids who were not fully compliant.

16. Review and Possible action for new governing board member (ACTION ITEM)

We do need one more, but do not have any applications at this time.

OTHER:

17. Board Member Comments (Non-Action Items) – Heidi – it is nice to have Glen on the Board. The smarter balanced testing was discussed. Our students will get their individual results, but there is no data comparing them to anyone else. We were one of the few schools who did complete them, but there were irregularities in the testing. We are still working to see where our students are at. The testing window for next year is ACT two weeks in May, Smarter Balance is three weeks in April.
18. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)
19. Response to Public Comments
20. Announcements and Agenda Planning
21. Next scheduled Board Meeting to be announced. The next board meeting is April 12, 2016 at Hillpointe Campus.
22. Adjournment- Meeting Adjourned at 6:56pm.