



# Discovery Charter School

## Governing Board Meeting Minutes August 11, 2015

The following are the minutes for the Governing Board Meeting of Discovery Charter School held Tuesday, August 11, 2015, beginning at 6:00pm at the Mesa Vista Campus:

### RECORD OF ACTION ITEMS AND ITEMS OF DISCUSSION:

#### AGENDA

1. Call to Order

Heidi Ongbongan, President called the meeting to order August, 2015 6:09pm

2. Roll Call/Establishment of a Quorum: (ACTION ITEM)

Present were: Heidi Ongbongan (President), Homa Woodrum, Carol Hutchison, Steve Weaver, Edna Tondevoid and Megan Hubble. A quorum of 6 members was determined. Also present were various administration and staff.

3. Flag Salute/Pledge of Allegiance

The Flag Salute/Pledge was conducted

4. Reciting of School Motto

Board President Heidi Ongbongan recited the following school motto: *Discovery Charter School's mission is to promote a safe, nurturing environment which fosters student success through community involvement, progressive educational practices, and innovative use of technology.*

5. Adoption of Agenda (ACTION ITEM)

Carol Hutchison moved to approve agenda. Edna Tondevoid seconded the Motion. Motion carried unanimously.

6. Approval of minutes from past Governing Board Meeting (ACTION ITEM)

Minutes were corrected to state meeting was June 23 at the Mesa Vista Campus. Carol Hutchison moved to approve the meeting minutes from the June 23, 2015 meeting as corrected. Edna Tondevoid seconded the Motion. Homa Woodrum abstained as she was not at the last meeting. Motion carried.

#### NEW BUSINESS:

7. Review and possible action for various employee contracts for the 2014-2015 school year. (ACTION ITEM)

John Horinger at Hillpointe Campus and Annette Owens at Mesa Vista Campus contracts were presented. Edna Tondevoid moved to approve the two contracts. Carol Hutchison seconded the Motion. Motion carried unanimously.

8. Annual Report of Accountability (NRS 386.605)

DeAnna McBrayer presented the ACR printed report to the board. She reviewed it with the board and talked about our reported results. With such small student numbers some of our numbers do not show on the report, as any category that has less than 10 students in it are not represented with a percentage.

Carol Hutchison moved to approve the Annual Report of Accountability. Edna Tondevold seconded the Motion. Motion carried unanimously.

9. Elections – President, Vice President, Secretary and Treasurer

Homa Woodrum stated that she was stepping down from the board after this meeting, so would not be seeking the Vice President position again. The board discussed the various positions and the responsibilities.

Carol Hutchinson nominated Heidi Ongbongan as President, Edna Tondevold seconded. Vote was unanimous in favor.

Heidi Ongbongan nominated Steve Weaver as Vice President, Carol Hutchison seconded. Vote was unanimous in favor.

Edna Tondevold nominated Carol Hutchison as Secretary, Megan Hubble seconded the nomination. Vote was unanimous in favor.

Heidi Ongbongan nominated Edna Tondevold as Treasurer, Carol Hutchison seconded the nomination. Vote was unanimous in favor.

10. Review and Possible action for new governing board member

Heidi had received one email from a possible candidate. No candidates were present. She will invite all applicants to the October board meeting at Hillpointe.

Edna Tondevold made a motion to invite possible board members to the October 20 meeting for possible addition to the governing board. Carol Hutchison Seconded. All approved.

**OTHER:**

11. Board Member Comments (Non-Action Items)

Homa Woodrum had a question of the student handbook and wanted to know what steps we would need to take if there are concerns with the policies or the way items are implemented. Clark Price said to bring any concerns from the handbook to administration.

12. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)

Clark Price gave a few updates as the regular reports were not a part of this meeting. There is turf going in at the Mesa Vista campus. We are still working to create art and music programs and will be hiring more staff to facilitate those programs. As a general concern, last year during contract negotiations, a general rundown of contracts being offered was sent out to the board as well as a list of a couple who were not. After sending that email, information was taken to one of the staff members whose role was changing. It was very upsetting to that staff member that the board member took that information to them. We need to be mindful that information sent to the board needs to be kept within the board. We need to be mindful of the different rolls we have as both a board member and parent and make sure we don't cross those rolls and create issues.

13. Response to Public Comments

It was agreed that we need to keep our rolls in mind and follow correct procedures.

14. Announcements and Agenda Planning

Next scheduled Board Meeting will be October 20, 2015, 6:00pm at the Hillpointe Campus

15. Adjournment

Edna Tondevold moved to adjourn . Carol Hutchison seconded. Motion carried unanimously. Meeting adjourned at 6:34pm.